

15.08.2008

Anna Hermann  
Human Resources Manager  
4Life Corporation  
46 Davila Street  
Bucharest, Romania

Dear Ms. Hermann,

I am writing to express my interest in the current opening position for Sales Manager within your company, advertised in Profesii newspaper. I am confident that, thanks to my wide experience in Sales and to the skills developed so far, I can become an important asset to your company and actively contribute to its growth.

I have been working in sales in the health and beauty products field for 5 years. During my professional activity, I have acquired the necessary persuasive techniques to influence customers' behavior, leadership and event planning skills. I enjoy training sales teams on the techniques needed to be applied in order to increase performance and organizing events where I can demonstrate the products' benefits and teach customers how to use it.

Although I find sales in the pharmaceutical products field a challenging and fulfilling experience, I would like to have the opportunity of expanding my sales knowledge and skills in other fields that, one way, contribute to the raise of the life quality.

I would appreciate the opportunity to meet and further discuss on my qualifications and the way they can address your organization's needs. Thank you for your time and consideration.

Looking forward to hearing from you.

Sincerely yours,

Daniel Novak  
16 Rozelor Street  
Bucharest 1, Romania  
+40 0721.345.234